**Finance and Performance Panel Work Plan**

NB This work plan is provisional and is subject to change. Changes made outside meetings are agreed between the Scrutiny Officer and the Chair.

Cabinet items beyond two months in advance are not included on the work plan owing to the greater potential they will move or alternative items of higher priority arise in the meantime.

**06 September 2023 – confirmed reports**

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| **Agenda item** | **Cabinet item** | **Description** | **Cabinet portfolio** | **Lead officer** |
| Integrated Performance Report for Q1 2023/24 | Yes | To update Cabinet on finance, risk and corporate performance matters as at 30 June 2023.  To consider the report and agree any recommendations. | Deputy Leader (Statutory) – Finance and Asset Management | Nigel Kennedy, Head of Financial Services |
| Treasury Management Annual Report 2022/23 | Yes | To set out the Council’s Treasury Management activity and performance for the financial year 2022/23.  To consider the report and agree any recommendations. | Deputy Leader (Statutory) – Finance and Asset Management | Nigel Kennedy, Head of Financial Services |
| Scrutiny Performance Monitoring | No | To consider the report and agree any recommendations. | N/A | N/A |

**06 December 2023 – provisional reports**

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| **Agenda item** | **Cabinet item** | **Description** | **Cabinet portfolio** | **Lead officer** |
| Integrated Performance Report for Q4 2022/23 | Yes (*November Cabinet*) | To update Cabinet on finance, risk and corporate performance matters as at 31 March 2023.  To consider the report and agree any recommendations. | Deputy Leader (Statutory) – Finance and Asset Management | Nigel Kennedy, Head of Financial Services |
| Integrated Performance Report for Q2 2023/24 | Yes | To update Cabinet on finance, risk and corporate performance matters as at 30 September 2023.  To consider the report and agree any recommendations. | Deputy Leader (Statutory) – Finance and Asset Management | Nigel Kennedy, Head of Financial Services |
| Budget 2024/25 | Yes | To propose a Medium Term Financial Strategy and the 2024/25 Budget for consultation.  To note the report and agree a list of written questions to Heads of Service which will form part of the discussion for the Budget Review Group. | Deputy Leader (Statutory) – Finance and Asset Management | Nigel Kennedy, Head of Financial Services |
| Scrutiny Performance Monitoring | No | To consider the report and agree any recommendations. | N/A | N/A |

**22 January 2024 – provisional reports**

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| **Agenda item** | **Cabinet item** | **Description** | **Cabinet portfolio** | **Lead officer** |
| Budget Review Group Report | No | To approve the report of the Budget Review Group for submission to the Scrutiny Committee; and to recommend that the Scrutiny Committee approves the report of the Budget Review Group for submission to Cabinet. | Deputy Leader (Statutory) – Finance and Asset Management | Nigel Kennedy, Head of Financial Services |
| Scrutiny Performance Monitoring | No | To consider the report and agree any recommendations. | N/A | N/A |

**26 March 2024 – provisional reports**

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| **Agenda item** | **Cabinet item** | **Description** | **Cabinet portfolio** | **Lead officer** |
| Scrutiny Performance Monitoring | No | To consider the report and agree any recommendations. | N/A | N/A |